

NORTH KAMRUP COLLEGE, BAGHMARA



IQAC MEETINGS

Minutes of IQAC Meeting and Action Taken

Meeting No. : 1

Date: 10-06-2019

Venue: IQAC office

Agenda:

1. Discussion on Academic Audit Report.
2. Discussion on organizing orientation programme for new students.
3. Discussion on putting up of proper signage in the College campus.
4. Discussion regarding arrangement of admission drive in nearby villages.
5. Misc.

Name of Members :

1. Dr. Surajit Barman, Principal
2. Pankaj Kalita
3. Dr. Ajit Kumar Das
4. Dr. Jagadish Ch. Kalita
5. Dr. Tribeni Bezbaruah
6. Mr. Jatindra Nath Das
7. Dr. Leena Goswami
8. Harendra Nath Deka
9. Suren Talukdar
10. BDO (Bajali Development Block)
11. Mr. Sashi Mohan Kalita
12. GS, Students Union
13. Gorgeshwar Kalita

Today on 10.06.2019 (Monday) a meeting of IQAC is held under the presidentship of Dr. Surajit Barman at 1:00 p.m. to discuss the above agenda with IQAC and Teaching and Non-Teaching Staff. Most of the teachers give valuable suggestions regarding the future plan of the College.

Firstly, the coordinator of IQAC explains the objectives of the meeting related to the agenda and after discussion, following resolution are taken unanimously:

Resolution 1: Today's meeting resolved to approve the Academic Audit report for the session 2018-19 audited and prepared by IQAC of the College.

Resolution 2: To organize orientation programme for the new students to make them aware of the newly introduced CBCS in the College.

Resolution 3: To put up proper signage in the College campus.

Resolution 4: To arrange an admission drive in the nearby village.

Action taken report of the resolutions of the previous meeting dated 11-04-2019:

1. An awareness programme was organized on 1st May, 2019 outside the College campus on the occasion of May Day.
2. On occasion of "World Environment Day" a plantation programme was organized on 5th June, 2019.
3. "Best Reader Award" was awarded to two students from B.A. first semester for having highest attendance percentage in library and the highest rate of issuing books from the library.
4. All the departments chalked out the initiatives to organize departmental seminars, lecture programmes, or group discussion.

Meeting No. : II
Date: 06-08-2019
Venue: IQAC office

Agenda:

1. Discussion on preparation of AQAR for upcoming NAAC Assessment.
2. Discussion on approving API of Archana Tahbildar for Selection Grade.
3. Discussion on arrangement of a teacher-guardian meets.
4. Misc.

Name of Members:

1. Dr. Surajit Barman, Principal
2. Pankaj Kalita
3. Dr. Ajit Kumar Das
4. Dr. Jagadish Ch. Kalita (Convener Criterion-I)
5. Dr. Tribeni Bezbaruah (Convener Criterion-III)
6. Mr. Jatindra Nath Das (Convener Criterion-VII)
7. Dr. Leena Goswami (Convener Criterion-II)
8. Harendra Nath Deka
9. Suren Talukdar
10. BDO (Bajali Development Block)
11. Mr. Sashi Mohan Kalita
12. GS, Students Union
13. Gorgeshwar Kalita
14. Archana Tahbildar (Convener Criterion-IV)
15. Binay Kherkatary (Convener Criterion-V)
16. Haren Das (Convener Criterion-VI)

Today on 06-08-2019 (Tuesday) a meeting of IQAC is held under the presidentship of Dr. Surajit Barman at 1:45 p.m. to discuss the above agenda with IQAC and Teaching and Non-Teaching Staff. Most of the teachers give valuable suggestions regarding the future plan of the College.

Firstly, the coordinator of IQAC explains the objectives of the meeting related to the agenda and after discussion, following resolution are taken unanimously:

Resolution 1: Today's meeting discusses on preparation of AQAR for the upcoming NAAC Assessment with the NAAC Criteria-wise committees and resolved to prepare the same.

Resolution 2: To approve API of Archana Tahbildar for Selection Grade after proper verification.

Resolution 3: To arrange a teacher-guardian meet.

Action taken report of the resolutions of the previous meeting dated 10-06-2019:

1. Today's meeting resolved to approve Academic Audit report for the session 2018-19 prepared by IQAC of the College.
2. An orientation programme was organized on 05/08/2019 for the new students to make them aware of the newly introduced CBCS in the College.
3. Proper signage were put up in the College campus.
4. The faculties of the College visited the nearby villages for admission drive.

Meeting No. : III
Date: 11-11-2019
Venue: IQAC office

Agenda:

1. Discussion regarding reconstruction of Criteria 6 committee.
2. Discussion on research activities of the faculties.

Name of Members:

1. Dr. Surajit Barman, Principal
2. Pankaj Kalita
3. Dr. Ajit Kumar Das
4. Dr. Jagadish Ch. Kalita
5. Dr. Tribeni Bezbaruah
6. Mr. Jatindra Nath Das
7. Dr. Leena Goswami
8. Harendra Nath Deka
9. Suren Talukdar
10. BDO (Bajali Development Block)
11. Mr. Sashi Mohan Kalita
12. GS, Students Union
13. Gorgeshwar Kalita

Today on 11-11-2019 (Monday) a meeting of IQAC is held under the presidentship of Dr. Surajit Barman at 12:15 p.m. to discuss the above agenda with IQAC and Teaching and Non-Teaching Staff. Most of the teachers give valuable suggestions regarding the future plan of the College.

Firstly, the coordinator of IQAC explains the objectives of the meeting related to the agenda and after discussion, following resolution are taken unanimously:

Resolution 1: To reconstruct NAAC Criteria 6th Committee as such:

Convener: Dr. Minakshi Das

Members: S.R. Dev Choudhury

Sunita Boro

Resolution 2: To take necessary steps for encouraging the faculties to engage themselves in research activities.

Action taken report of the resolutions of the previous meeting dated 06-08-2019:

1. Initiatives were taken by the NAAC-Criterion-wise Committees to prepare AQAR for the upcoming NAAC Assessment.

2. Approved API of Archana Tahbildar for Selection Grade after proper verification.
3. A teacher-guardian meet was held on 02/11/2019.

Meeting No. : IV
Date: 10-02-2020
Venue: IQAC office

Agenda:

1. Discussion on reconstruction of IQAC.
2. Discussion on approving API of Pankaj Kalita for Senior Scale.
3. Discussion on reconstruction of NAAC Criteria 5 Committee.
4. Misc.

Name of Members:

1. Dr. Surajit Barman, Principal
2. Pankaj Kalita
3. Dr. Ajit Kumar Das
4. Dr. Jagadish Ch. Kalita
5. Dr. Tribeni Bezbaruah
6. Mr. Jatindra Nath Das
7. Dr. Leena Goswami
8. Harendra Nath Deka
9. Suren Talukdar
10. BDO (Bajali Development Block)
11. Mr. Sashi Mohan Kalita
12. GS, Students Union
13. Gorgeshwar Kalita
14. Uttam Das

Today on 10.02.2020 (Monday) a meeting of IQAC is held under the presidentship of Dr. Surajit Barman at 12:15 p.m. to discuss the above agenda with IQAC and Teaching and Non-Teaching Staff. Most of the teachers give valuable suggestions regarding the future plan of the College.

Firstly, the coordinator of IQAC explains the objectives of the meeting related to the agenda and after discussion, following resolution are taken unanimously:

Resolution 1: To reconstruct IQAC as follows:

Sl. No.	Designation	Name	Remarks
1.	Advisor	Dr. Manjura Mohon Kalita	President, GB, NKC
2.	Chairman	Dr. Surajit Barman	Principal, NKC
3.	Coordinator	Mr. Pankaj Kalita	Assistant Professor (Sr)
4.	Member	BDO, Bajali Development Block	Govt. of Assam
5.	Do	Dr. Keshab Basumatary	Principal, BBK College
6.	Do	Dr. TribeniBezbaruah	Associate Professor

7.	Do	Dr. Jagadish Ch. Kalita	Associate Professor
8.	Do	Mrs. Archana Tahbildar	Associate Professor
9.	Do	Mr. Sashi Mohan Kalita	Reputed Social Worker (From Local Society)
10.	Do	Mr. Diapk Kalita	Local Industrialist
11.	Do	Mr. Harendra Nath Deka	Librarian, NKC
12.	Do	Mr. Uttam Das	From Alumni Society
13.	Do	Mr. Manik Basumatary	UDA, NKC
14.	Do	GS, Students Union	

Resolution 2: To approve the API of Pankaj Kalita for Senior Scale after proper verification.

Resolution 3: To reconstruct NAAC Criteria- 5 Committee as such:

Convener: Dr. Nilotpal Sarma

Members: Dr. Tribeni Bezbaruah

Kamal Boro

Action taken report of the resolutions of the previous meeting dated 11-11-2019:

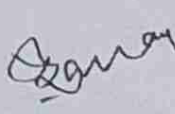
1. NAAC Criterion - 6 Committee was reconstructed as such:

Convener: Dr. Minakshi Das

Members: S.R. Dev Choudhury

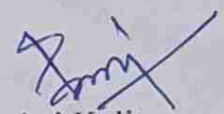
Sunita Boro

2. A workshop was organized on Research Ethics by IQAC on 27/01/2020.


Dr. Surajit Barman
Principal cum Chairman
IQAC, N.K. College, Baghmara

Principal
North Kamrup College
Baghmara, Dist.-Barpeta




Pankaj Kalita
Co-ordinator
IQAC, N.K. College, Baghmara

Co-ordinator
IQAC
North Kamrup College